Idaho-Mexico Trade Office Internship – Spring 2015

The Idaho State Department of Agriculture and the Idaho Department of Commerce are seeking a motivated Junior or Senior to work in the State of Idaho Trade Office in Guadalajara, Jalisco, Mexico during the spring semester of 2015. This particular internship opportunity will provide students with an opportunity to work with a wide variety of industries due to the State of Idaho Governor’s Trade Mission to Mexico in May 2015.

A $500 per month stipend will be offered for the spring 2015 internship. Students are responsible for expenses including roundtrip airfare, housing, meals, and other incidentals. Housing is approximately $500-550 per month.

Deadline to Apply: December 10, 2014

Preferred Qualifications:
- Junior/Senior class standing or recent university graduate
- Proficient in Spanish*
- Major in International Business, International Studies, Spanish, or a related field of study

*applicants should feel comfortable answering the phone in Spanish, giving short presentations, and using all grammatical tenses

Application Requirements:
- Resumé of relevant work, academic, volunteer, extracurricular or other experience
- Cover letter detailing the reasons for wanting to participate in this program
- Two letters of recommendation (submit signed, scanned copies)

Intern Duties Include:
- Conducting research and assisting Idaho companies with entry strategies for Mexico/Latin American markets
- Developing business leads for Idaho companies interested in Latin America
- Responding to business-related questions from Idaho companies, universities and partners regarding Mexico
- Interpreting and arranging appointments for visiting Idaho organizations and individuals
- Aiding in the organization of trade events and commercial missions

To apply, e-mail materials to:
Amanda Gibson
Market Development Division
Idaho State Department of Agriculture
(208) 332-8538
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